TITLE: Student and Family Support Specialist

HOURS OF SERVICE: 8:30 a.m. to 5:00 p.m., M – F with occasional evening and weekend hours TBD

POSITION DESCRIPTION: We have about 33% of our families in poverty. Generally, this means that we have students that have not been exposed to as many community experiences or prerequisite academic skills as those in higher economic homes. The AMC member will work with our at-risk students. The social and emotional issues for our students are critical and do not always adhere to economics. We want to provide experiences that our students haven’t had the opportunity to participate in. For all of our students, we want to work on social/emotional learning. There will be a number of ways the member will work on social skills, including small groups, alternative recesses, and after school clubs. The specific skills taught will be based upon the needs of the students.

SITE DESCRIPTION: McLane Elementary is located in the southwest part of the Olympia School District. Olympia is a diverse community with regard to cultural and recreational activities. We have approximately 330 students ranging from preschool to 5th grade and two Lifeskills classes. Our Mission at McLane Elementary School is to” strive to provide an outstanding learning environment, including the quality of its staff, a sense of family, an excellent physical facility and a safe environment which will enable ALL students to reach their maximum learning potential. “An important part of moving forward with our student goals, is to engage with the families, building rapport and collaboration. We know that our at-risk students make better growth when home and school are working together.

MAJOR RESPONSIBILITIES AND RELATED TASKS:

• Build warm, caring relationships with students.
• Provide tutoring to individuals and small groups, both in academics and social.
• Develop and implement family involvement activities.
• Develop and coordinate community service projects.
• Lead groups of students in after-school clubs or alternative recess.
• Meet weekly with supervisor. Open door policy.
• Recruit volunteers to assist with tutoring or clubs after school clubs.

REQUIRED QUALIFICATIONS:

• Applicants should have an interest in and enjoy working with elementary age at-risk students.
• Applicants should be able to follow the policy of the agency related to being a drug and alcohol free zone.

All positions will abide by AmeriCorps Prohibited Activities in the YIS Service Agreement.