

**POSITION TITLE: ROSIE'S PLACE Volunteer**

**PROGRAM:** Rosie's Place

**REPORTS TO:** Program Coordinator



**JOB DESCRIPTION:**

The volunteer for this position will assist young people in accessing their needs for safety, food, clothing, shelter, emotional and intellectual growth, and individualism. Duties include, but are not limited to, providing support to Rosie's Place case managers; provide referrals for youth ages 12-21; shop and/or pick up prepared meals; lead a workshop; participate in a Rosie's Place activity; cleaning and sanitizing Rosie's Place at the end of each day.

**QUALIFICATIONS:**

1. Volunteers must have knowledge or experience working with at-risk youth or a desire to learn as shown by participating in 15 hours of volunteer training prior to volunteering.
2. Sensitive and responsive to the cultural differences in CY's service population.
3. Must be able to pass a background check.
4. A minimum 1 year commitment is requested.

**MAJOR RESPONSIBILITIES AND RELATED TASKS**

1. Provide support to homeless and at-risk youth ages 12-21.
2. Assist staff in maintaining room milieu.
3. Engage youth to invest in making Rosie's Place a safe and healthy environment for all participants.
4. Serve meals and help motivate youth to maintain the cleanliness of the facility.
5. Lead or participate in program activities in order to engage participants.
6. Participate in regular end of shift debriefing.
7. Submit daily tally's in a timely, thorough and accurate manner.
8. Follow agency's policies and procedures, RCWs, WACs, external regulations, and Code of Ethics.
9. Perform other appropriate tasks related to your volunteer role.
10. Participate in creating and maintaining a workplace that values diversity and is free of racism, sexism, homophobia, and other discriminatory practices.
11. Demonstrate teamwork and open communication.

**ADDITIONAL REQUIREMENTS**

1. Experience working with ethnic and sexual minority youth.
2. Good communication, organization and interpersonal skills.
3. Ability to work in a multi-disciplinary team setting.
4. Commitment to maintaining a positive work environment that values diversity and does not tolerate discriminatory practices.
5. Ability to work with diverse staff, participants, and community.
6. Creativity, flexibility, sense of humor, and attention to self-care.