

Community Youth Services is recruiting for on-call Overnight Counselors for its Young Adult Overnight Shelter in Olympia. This position is responsible for maintaining a safe and stable environment for young adults, ages 18-21, accessing the overnight shelter in Rosie's Place Drop-In & Resource Center. This position also provides crisis intervention, referral services and strengthening support systems. Hours of operation are 9:00 pm-6:30 am seven days a week; staff shifts are four 10 hour shifts (8:45 pm – 6:45 am). Staff is expected to stay awake during the entire shift.

**About the Agency:**

CYS has been a successful and established non-profit in downtown Olympia for more than 40 years, providing a full continuum of care to meet the needs of at-risk youth and their families in our community. Our 20+ programs help youth with: housing, placement stabilization, family preservation, foster care, education, job training, employment, independent living skills, delinquent behaviors, shelter, and basic needs. About 4,000 youth – and their families – seek our services annually in their transition to become independent, successful adult members of society.

Community Youth Services is the largest child welfare agency serving southwest Washington, employing over 140 staff and supporting 120 volunteers. CYS provides a staff driven culture where we view our staff as our greatest asset in providing quality services, which shows in our 95% staff retention rate.

Check out our benefit package on our website

<http://www.communityyouthservices.org/employment.shtml>

**POSITION QUALIFICATIONS:**

1. Education and direct experience working with high-risk youth, particularly street dependent, homeless, and runaway youth must equal a minimum of two years. If education is used to meet this requirement, degree/courses must be in a social science or related field. A transcript may be requested to determine if courses taken qualify.
2. Required to carry a cell phone during all working hours.

**MAJOR RESPONSIBILITIES AND RELATED TASKS:**

**A. Participant Service:**

1. Maintains a healthy environment for participants in shelter to minimize crisis behavior,
2. Utilizes Evidence Based Practices, Positive Youth Development and Harm Reduction for behavior modification to facilitate positive behavior with participants,
3. Provides oversight and maintain program structure to participants accessing YAS to include enforcing behavior expectations in order to maintain a safe and calm milieu,
4. Makes decisions necessary to maintain the safety of staff and participants in YAS to include evicting a shelter participant or calling law enforcement when necessary,
5. Coordinates participant transition into and out of the shelter,
6. Records significant interactions and behavioral data in daily log, behavior/safety plans and/or incident reports as needed,
7. Informs Program Director of significant activities as related to residents and facility,
8. Completes incident reports and notify appropriate parties when necessary,

9. Plans and prepares an evening snack to meet basic needs of participants,
10. Tracks participant attendance,
11. Sets up the shelter each evening and cleans up in the morning,
12. Verifies participants' identification/age,
13. Manages behavior expectations of participants, and
14. Contributes to daily staff log.

**To Apply**

To be considered for this position, please submit a resume OR CY5 employment application to [HR@CommunityYouthServices.org](mailto:HR@CommunityYouthServices.org)

The CY5 Employment Application can be found on our website -

<http://www.communityyouthservices.org/employment.shtml>

There are two versions on our website – a fillable Word version and a printable pdf version. You can submit either one.

Cover letters are encouraged, but not required.

**Please reference Olympia Overnight Shelter in the email subject line.**

If you only submit a resume now, an application will be requested during the recruiting process. For positions that require driving, a driver's abstract will also be requested during the recruiting process.

\*\* No phone calls please \*\*

\$13.95 hourly