

POSITION TITLE: Clinical Transition Specialist
PROGRAM: Juvenile Court and Detention Transitions Program (JCDDT)
FLSA CLASS: Exempt
REPORTS TO: CYS Clinical Director
DIRECT REPORTS: None
DRIVING: Required



JOB DESCRIPTION: The Clinical Transition Specialist will provide assessment and connection to services for adjudicated and at-risk youth who are demonstrating a need for mental health treatment and are involved in the Thurston and Mason counties juvenile court systems. The services will include assessment, brief intervention, case management, coordination with probation, staff and family support, and referral and linkage to community services. This position also provides trainings and consultation to Juvenile Justice staff. This position works primarily from within the detention centers in Olympia and Shelton, but also goes into home and community settings to assist in transitioning into services within the community.

POSITION QUALIFICATIONS:

1. Master's Degree in Social Work, Psychology, Counseling or related field plus two years experience providing home, community and school based services,
2. Credentialed in Washington State as a Child Mental Health Specialist preferred,
3. Requires one of the following licensures:
 - Licensed Mental Health Counselor
 - Licensed Marriage and Family Therapist
 - Licensed Psychologist
 - Licensed Social Worker
 - Licensed Mental Counselor Associate
 - Licensed Marriage and Family Therapis Associate
 - Licensed Social Worker Associate
4. Experience conducting Mental Health Assessements and Risk Assessments
5. Experience writing clinical documentation such as Mental Health Assessments, case notes, as well as service plans, and crisis plans.
6. Experience with and understanding of multiple systems related to children and families including: Juvenile Justice, mental health, community and natural supports for families, schools, the Division of Children and Family Services (DCFS), etc,
7. Experience and/or knowledge of cultural issues related to marginalized youth and young adults.
8. Must be willing to learn and implement Evidence-based approaches and align with the spirit of Motivational Interviewing (MI)
9. Must possess a high level of self-initiation, efficiency, organization skills and the ability to meet mandatory deadlines,

10. Proficiency with or ability to learn and navigate Electronic Health Record systems. Proficiency with or Microsoft Office with the technical skills to efficiently use MS Word and Outlook, the internet and the intranet is also required,
11. Ability to work a nontraditional schedule that may include evenings and weekends appointments,

AGENCY QUALIFICATIONS:

1. The ability to pass an extensive background check with no history of conviction or perpetration of child abuse or physical harm to another person,
2. Professional and personal conduct that maintains a personal and professional background so that criminal history remains free from unlawful conduct. Certain crimes may disqualify employees to have unrestricted access to children or vulnerable populations in accordance with Department of Social Health and Services policy and Washington State law. Professional or personal conduct that causes this clearance to be suspended or denied will result in suspension and/or termination of employment. (Pursuant to RCW 43.43.832, 43.43.832(7), 43.43.834, 43.20A.710 and WAC 388-06.),
3. A valid Washington State Driver License with a three-year good driving record. The ability to pass and maintain a clean driving records check. Professional or personal conduct that results in a restricted or denied driving status could result in termination of employment,
4. Proof of personal auto insurance levels at or above a \$100,000 combined single limit must be provided once offer of employment is accepted,
5. A sensitivity and responsiveness to the cultural differences in the organization's employment and service population,
6. Must possess, or obtain within 30 days of employment CPR/1st Aid/Bloodborne Pathogen certification, and
7. Strong interpersonal skills, including the ability to work as part of a team. (EOE).

MAJOR RESPONSIBILITIES AND RELATED TASKS:

A. Program Responsibilities

1. Assesses and screens youth for access to mental health services who have been identified as at risk for mental health challenges,
2. Completes Needs and Strengths Assessments with each client as well as Brief Mental Health Assessments and Risk Assessments,
3. Provides brief mental health intervention for youth who are incarcerated,
4. Provides referrals and linkages, in coordination with probation, to community services for youth and their families to support transition out of detention facilities.
5. Collaborates with Thurston and Mason Counties Juvenile Court and detention staff to identify the support, consultation and training needs of detention employees, court staff and family members,
6. Testifies and/or provides information to Thurston and Mason Juvenile Courts,
7. Determines eligibility for Thurston-Mason Behavioral Health Organization enrollment,
8. Maintains a screening log that identifies referrals, verifies (TMBHO) enrollment status,
9. Meets with CYS Clinical Director for weekly supervision and collaborates on program development.

10. Provides regular and ongoing communication and collaboration with Thurston and Mason County Juvenile Court and detention staff,
11. Maintains individual charts and records that are compliant with agency, Division of Behavioral Health Resources (DBHR), and TMBHO requirements.

B. Professional Development:

1. Attends required staff meetings and contribute input on program and agency issues,
2. Attend scheduled in-service training for on-going development of professional skills, and
3. Meets with supervisor on a monthly basis to review performance and SMART goals.

C. Other Related Responsibilities

1. Attends relevant trainings, conferences and department/ program staff meetings,
2. Uses Agency or personal vehicle to perform agency business,
3. Maintains confidential information,
4. Participates as a flexible member of the agency team in order to accomplish the overall agency goals,
5. Follows agency policies and procedures Code of Ethics, RCW's, WAC's, and other applicable external regulations,
6. Participates in creating and maintaining a workplace that values diversity and is free of racism, sexism, heterosexism, and other discriminatory practices,
7. Manages time and other resources in a skilled manner,
8. Demonstrates professionalism and appropriate boundaries in all interactions,
9. Functions with creativity, independence and initiative,
10. Communicates effectively in both verbal and written form, and
11. Performs other work as assigned.

Employee Name (Printed)

Employee Signature / Date

Supervisor Signature / Date