Community Youth Services – Pierce County (CYS-PC) is recruiting for two **Overnight Counselor** positions for its Young Adult Overnight Shelter located in Tacoma.
One position will be full-time scheduled to work four 10 hour shifts, (8:45 pm – 6:45 am). This position is eligible for agency benefits.
One position will be on-call, no guarantee of hours each week. This position is not eligible for agency benefits.

JOB DESCRIPTION: **T**his position is responsible for maintaining a safe and stable environment for young adults, ages 18-24, accessing the overnight shelter in Day Resource Center. This position also provides crisis intervention, referral services and strengthening support systems. Hours of operation are 9:00 pm-6:30 am seven days a week; staff shifts are four 10 hour shifts (8:45 pm – 6:45 am). Staff is expected to stay awake during the entire shift.

POSITION QUALIFICATIONS:

1. Must be at least 21 years of age,
2. Education and direct experience working with at-risk youth, 12-24 years of age, particularly street dependent, homeless and runaway youth must equal a minimum of three years. If education is used to meet this requirement, degree/courses, must be in a social science or related field. A transcript may be requested to determine if courses taken qualify.
3. Required to carry a cell phone during all working hours, and
4. Valid TB test results within the previous 12 months prior to hire or the ability to obtain a negative TB test within 30 days of employment. EOE

AGENCY QUALIFICATIONS:

1. The ability to pass an extensive background check with no history of conviction or perpetration of child abuse or physical harm to another person, and
2. Must possess, or obtain within 30 days of employment CPR/1st Aid/Bloodborne Pathogen certification. (EOE).

MAJOR RESPONSIBILITIES AND RELATED TASKS:

A. Participant Service:

1. Maintains a healthy environment for participants in shelter to minimize crisis behavior,
2. Utilizes Evidence Based Practices, Positive Youth Development and Harm Reduction for behavior modification to facilitate positive behavior with participants,
3. Provides oversight and maintain program structure to participants accessing YAS to include enforcing behavior expectations in order to maintain a safe and calm milieu,
4. Makes decisions necessary to maintain the safety of staff and participants in YAS to include evicting a shelter participant or calling law enforcement when necessary,
5. Coordinates participant transition into and out of the shelter,
6. Records significant interactions and behavioral data in daily log, behavior/safety plans and/or incident reports as needed,
7. Informs Program Director of significant activities as related to residents and facility,
8. Completes incident reports and notify appropriate parties when necessary,
9. Plans and prepares an evening snack to meet basic needs of participants,
10. Tracks participant attendance,

11. Sets up the shelter each evening and cleans up in the morning,
12. Verifies participants' identification/age,
13. Manages behavior expectations of participants, and
14. Contributes to daily staff log.

ALL ITEMS MUST BE SUBMITTED IN ORDER TO BE CONSIDERED FOR THE POSITION:

1. Resume
2. Cover Letter
3. Application must be completed and submitted with your resume.
   There are two versions on our website – a fillable Word version and a printable pdf version. You can submit either one.

Starting salary $13.69 / hourly.