

Community Youth Services is recruiting for a part-time (20 hours/week) Family Services Coordinator. This position provides direct supervision to contract therapists in the Crisis Family Intervention Services (CFIS) and Family Preservation Services (FPS) programs. This position is eligible for pro-rated benefits.

Hourly rate \$22.61

Please see below for documents that must be submitted to be considered for this position.

POSITION QUALIFICATIONS:

1. Masters in Social Work, behavioral science or closely related field,
2. Must have three (3) years' experience supervising staff providing child welfare or behavioral health services to families,
3. Licensed or certified as a counselor in the State of Washington under the Department of Health's (DOH) Healthcare Professional Credentialing Requirements,
4. Must have at least 3 years' experience working with children and families in their homes due to conflict or concerns of abuse and/or neglect, and
5. Must have experience in coordinating a broad range of family based services.

AGENCY QUALIFICATIONS:

1. The ability to pass an extensive background check with no history of conviction or perpetration of child abuse or physical harm to another person,
2. Professional and personal conduct that maintains a personal and professional background so that criminal history remains free from unlawful conduct. Certain crimes may disqualify employees to have unrestricted access to children or vulnerable populations in accordance with Department of Social Health and Services policy and Washington State law. Professional or personal conduct that causes this clearance to be suspended or denied will result in suspension and/or termination of employment. (Pursuant to RCW 43.43.832, 43.43.832(7), 43.43.834, 43.20A.710 and WAC 388-06.),
3. A valid Washington State Driver License with a three-year good driving record. Professional or personal conduct that results in a restricted or denied driving status could result in termination of employment,
4. Proof of personal auto insurance levels at or above a \$100,000 combined single limit must be provided once offer of employment is accepted,
5. A sensitivity and responsiveness to the cultural differences in the organization's employment and service population,
6. Must possess, or obtain within 30 days of employment CPR/1st Aid/Bloodborne Pathogen certification, and
7. Strong interpersonal skills, including the ability to work as part of a team.(EOE)

MAJOR RESPONSIBILITIES AND RELATED TASKS:

A. Program Management

1. Provides weekly or as needed supervision to CYS' contract therapists who provide family services (FPS and CFIS),
2. Responds to therapist needs related to clinical support, developing service plans, responding to crises and/or support with meeting with families,
3. Responds to family services referrals (FPS and CFIS) from DCFS social workers,

FPS Family Services Coordinator, 2017

4. Assigns referred families for services to CYS contract therapists,
5. Supports CYS contract therapists in assessing families and referring families to appropriate community based services including but not limited to: community mental health agencies, school resources, medical providers, Integrated Case Management teams, Family Team Decision Making Teams, etc.,
6. Provides monthly group consultation with CYS contracted therapists,
7. Reviews and authorizes all reports and assessments including but not limited to: monthly status reports, exit summaries, North Carolina Family Assessment Scales, etc.,
8. Maintains meaningful involvement with participants, advocates, and community partners,
9. Supports CYS quality assurance process for family services (FPS and CFIS) including file reviews and audits of records, and
10. Develops and implements social marketing strategies (DCFS presentations, brochures distribution, social worker engagement activities, etc.) to build and sustain referrals for Family Services.

Check out our benefit package on our website

<http://www.communityyouthservices.org/employment.shtml>

ALL ITEMS MUST BE SUBMITTED IN ORDER TO BE CONSIDERED FOR THE POSITION:

1. Resume and cover letter
2. CYS Employment Application <http://www.communityyouthservices.org/employment.shtml>
There are two versions on our website – a fillable Word version and a printable pdf version.
You can submit either one.

Email to hr@communityyouthservices.org - Reference FPS Coordinator in the subject line

You will need to submit a driver's abstract before an interview will be scheduled.

** No phone calls please **